

PROCEEDINGS OF BROWN COUNTY CHILDREN WITH DISABILITIES EDUCATION BOARD:

A regular meeting was held on: Tuesday, December 15, 2020

Board Members Present: J. Mitchell, S. King, B. Clancy, L. Franke, J. Jansch, K. Lukens, J. Wieland, C. Erickson

Others Present: K. Pahlow, A. Nizzia, S. Johnson, C. Maricque, N. Kohls

1. Action Item: Call to Order  
S. King called the meeting to order at 3:30 PM
2. Open Forum – Parent, Pamela Hencke, spoke in favor of school moving onto the next phase.
3. Action Item: Approval of the November 24, 2020 Board Meeting Minutes  
**Motion made by J. Jansch, seconded by L. Franke, that the minutes from November 24, 2020 Board meeting be approved. MOTION CARRIED UNANIMOUSLY.**
4. Action Item: Approval of Agenda  
**Motion made by L. Franke, seconded by J. Jansch, that the agenda for today's meeting be approved. MOTION CARRIED UNANIMOUSLY.**
5. Action Item: Donations  
A.Nizzia highlighted the annual honey donation that we receive for the holiday gift bags and donations we receive in honor of past graduates and student family members making donations to classrooms.  
**Motion made by J. Jansch, seconded by J. Mitchell, that the December donations be approved. MOTION CARRIED UNANIMOUSLY.**
6. Action Item: Payment of Bills  
Disbursements for November 1, 2020 thru November 30, 2020 were presented. Expenses were routine for the month.  
**Motion made by J. Mitchell, seconded by L. Franke, that the payment of the bills be approved. MOTION CARRIED UNANIMOUSLY.**
7. Action Item: Financial Report  
October Revenue Summary reflected the large donation from the Greater Green Bay Community Foundation for the purchase of laptops for the Instructional Aides. Expenditures showed overages in areas due to the COVID preparations that took place to prepare the school for the fall opening.  
**Motion made by J. Mitchell, seconded by K. Lukens, that the financial report be accepted. MOTION CARRIED UNANIMOUSLY.**
8. Action Item: Audited Financial Statement  
The 2019-2020 audit was presented. There was an increase in funds due to interest being more than expected and a Medicaid payment from 2017. Savings were reflected in transportation and fuel costs due to COVID.  
**Motion made by K. Lukens, seconded by L. Franke, that the Board receive and place on file the 2020 Audited Financial Statements.**
9. Action Item: 2021-2022 Student School Year Calendar  
K. Pahlow presented the student calendar of 2021-2022. Spring break coincides with West De Pere as they provide food service to us. Last day is scheduled for June 3<sup>rd</sup> allowing summer programming to begin shortly afterwards.  
**Motion made by J. Mitchell, seconded by J. Wieland, that the Board approve the 2021-2022 School Year Calendar.**

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10. Action Item: Resignation

**Motion made by J. Mitchell, seconded by J. Jansch, that the Board approve the resignation of Matt Schmidt from the IT, Pool Supervisor and Maintenance Support position.**

11. Action Item: Technology Support Position

C. Maricque presented the need for a full time (12 months) IT position at school. Technical support is needed throughout the building daily. This position would increase from .30 to 1.0 with a Grade G that is inline with the Brown County grade scale. This position would support both the hardware and software needs in the building.

**Motion made by J. Wieland, seconded by J. Jansch, that the Board approve the recommended Technology Support Position at a Grade G, ranging from \$19.65/hour to \$25.93/hour on the Brown County Compensation Plan.**

12. Discussion Item: Current Status of Phase 4 Learning/Support Model and Next Steps/Timeline.

K. Pahlow presented information on the current status of both Syble Hopp and Brown County COVID data regarding positivity rates, outbreaks and quarantines during phase 4. Overall, there continues to be no transmission at Hopp since the start of the school year. Community spread decreasing and parent screening will be critical in continuing this status. CDC changed their guidelines to a 7, 10 or 14 day quarantine. Hopp will remain with the 14 day quarantine. At the next Board meeting we will have an action item regarding the move to Phase 5. This will result in doubling both class sizes and increasing the number of students in the building overall. Areas of consideration will need to be around the potential of more limited physical distancing, food service and bussing logistics, cleaning capabilities, substitute availability, community and building transmission and other logistical needs.

The Board will meet again on January 19th to determine whether we move into Phase 5 (4 full days/week). K. Pahlow invited all the board members to visit a classroom in person and/or attend a class virtually before the next Board meeting.

13. Discussion Item: Administrator's Report

S. Johnson has been working with Nissan Barr-Lev, the Director of Special Education at CESA #7 and other directors, and will represent BCCDEB as a panelist with other Directors of Special Education regarding the unique challenges faced by smaller schools or districts during the Spring 2020 school closure at the Wisconsin School Board Association's annual convention next month. It will be held virtually.

As one of our Speech-Language Pathologists was looking into a more expensive communication device for one of our students, she was able to connect with the company regarding an extended trial so that the devices can be trialed with a variety of students at no cost.

A.Nizzia reported that even through there was not a holiday program this year, we were still able to spread holiday cheer. Santa and Mrs. Claus (a staff member and her husband) went around the outside of the building waving outside each classroom and leaving a bag of treats for all the students. These bags are made up of items donated from area businesses and individual donors. We shared our good fortune with the school across the street as Santa and Mrs. Clause waved at them also. Remote families were invited and lined the street so their child could see Santa too.

There will be a virtual tree trimming and sing-along at the Northern Building with a visit

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from Santa on December 16<sup>th</sup>. On December 22<sup>nd</sup>, we will have a virtual sign-along with Miss D. All are invited to participate. These links will be shared with members of the Board.

C. Maricque has been interviewing candidates for the open IT position. There have been some very good candidates. She expects a decision in the next few weeks.

K. Pahlow reported on the Food Service, Financial and Medicaid Monitoring Audit. All audits were completed and in good standing. Kim thanked all who were involved with the audits.

14. Discussion Item: Parent Organization Report

The Parent Organization Golf Outing is still underway.

15. Executive Session: The Board will move to executive session as allowed by Wisconsin Statute stats 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and (e) Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting of other specified public business, whenever competitive or bargaining reason require a closed session. **Motion made by B. Clancy, seconded by J. Wieland, that the Board move into Executive Session at 5:00 PM. MOTION CARRIED UNANIMOUSLY.**

Board returned to open session at 6:10 PM.

16. Action Item: Adjournment

**Motion made by B. Clancy, seconded by L. Franke, that the December 15, 2020 Brown County Children with Disabilities Board meeting be adjourned at 6:10 PM. MOTION CARRIED UNANIMOUSLY.**